

Trappe Borough

525 West Main Street Trappe, PA 19426



Residential Rental Property Registration Form

DIRECTIONS: Complete one form for each rental property.
Make additional copies of the Additional Rental Unit Information Sheet, if needed.
Please complete, sign and return this form to the Borough on or before April 1, 2009.

Owner Information

OWNER NAME: _____

MAILING ADDRESS: _____
(not a Post Office Box)

DAY TELEPHONE: _____ FAX: _____

EVENING TELEPHONE: _____ E-MAIL: _____

Property Information

PROPERTY ADDRESS: _____

NUMBER OF RENTAL UNITS: There are ____ occupied rental units at this property as of this date.

There are ____ vacant rental units at this property as of this date.

Property Manager * Information

* *If the property Owner is not a resident of Trappe Borough, or does not reside within a 20-mile radius of the Borough, the Owner must designate a person to serve as a Property Manager. The Property Manager must reside in the Borough, or work on a daily basis within a 20-mile radius of the Borough.*

MANAGER NAME: _____

MAILING ADDRESS: _____
(not a Post Office Box)

DAY TELEPHONE: _____ FAX: _____

EVENING TELEPHONE: _____ E-MAIL: _____

Owner Signature

The undersigned attests the information provided on this Residential Rental Property Registration Form is accurate as of the date this form is signed. The undersigned likewise acknowledges receipt of Ordinance 408, an Ordinance establishing the Trappe Borough Residential Rental Inspection and Licensing Program.

OWNER: _____ date: _____

OWNER: _____ date: _____

Rental Unit Information Sheet

RENTAL UNIT #1

vacant occupied *(list all Occupants below)*

APARTMENT / UNIT NUMBER: _____ SQUARE FOOTAGE: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

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RENTAL UNIT #2

vacant occupied *(list all Occupants below)*

APARTMENT / UNIT NUMBER: _____ SQUARE FOOTAGE: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

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RENTAL UNIT #3

vacant occupied *(list all Occupants below)*

APARTMENT / UNIT NUMBER: _____ SQUARE FOOTAGE: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

Additional Rental Units Information Sheet

RENTAL UNIT # _____ vacant occupied *(list all Occupants below)*

APARTMENT / UNIT NUMBER: _____ SQUARE FOOTAGE: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

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RENTAL UNIT # _____ vacant occupied *(list all Occupants below)*

APARTMENT / UNIT NUMBER: _____ SQUARE FOOTAGE: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

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RENTAL UNIT # _____ vacant occupied *(list all Occupants below)*

APARTMENT / UNIT NUMBER: _____ SQUARE FOOTAGE: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____

OCCUPANT: _____