

# Trappe Borough

525 West Main Street Trappe, PA 19426  
610-489-7181



## PERMIT QUESTIONS AND ANSWERS

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**Q: I submitted a permit application. What happens next?**

**A:** After a permit application is received, it is reviewed by the Building Inspector. Depending on the level of building activity (spring and summer months are particularly busy) it may take a week or more to properly review a permit application. The Borough will contact you when the permit is ready to pick-up.

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**Q: Can I start work before receiving a permit?**

**A:** No work can begin until the Borough has issued a permit.

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**Q: What inspections are required?**

**A:** Upon review of your permit application the Building Code Inspector will provide you with a list of **mandatory inspections** for your specific project.

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**Q: How do I schedule an inspection?**

**A:** Contact the Borough Hall at 610-489-7181 a minimum of 48 hours in advance to schedule an inspection. Inspection appointments are available between 8:00 a.m. and 10:00 a.m. on Monday, Wednesday or Friday. It is strongly recommended that you schedule your inspection three or more days in advance, so please plan accordingly.

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**Q: Do I need a Use & Occupancy Certificate?**

**A:** Yes. All residential and commercial dwellings in the Borough of Trappe require a Use & Occupancy Certificate. You are not permitted to inhabit any dwelling until a Use & Occupancy Certificate has been issued. Failure to do so will result in a fine of \$100.00, plus the cost of the Use & Occupancy Permit application.