

**Trappe Borough**

525 West Main Street Trappe, PA 19426



*Application for a*

**ZONING PERMIT *for*  
ROAD OPENING**

Questions? Please contact  
Trappe Borough  
at 610-489-7181.



## **DIRECTIONS, QUESTIONS & ANSWERS**

### **ZONING PERMIT *for* ROAD OPENING**

1. Complete the Permit Information Sheet.
2. Complete the Project Information Sheet.
3. Pay the required permit fee.
4. Submit items #1 to #3 to the Borough.

#### **Q: I submitted a permit application. What happens next?**

**A:** After a permit application is received, it is reviewed by the Zoning Officer. This review takes approximately three business days. The Borough will contact you when the permit is ready to pick-up.

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#### **Q: Can I start work before receiving a permit?**

**A:** No work can begin until the Borough has issued a permit.

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#### **Q: How do I schedule an inspection?**

**A:** Contact the Borough at 610-489-7181. It is strongly recommended that you schedule your inspection three or more business days in advance, so please plan accordingly.

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## PERMIT INFORMATION SHEET ZONING PERMIT *for* ROAD OPENING

### Location of Work

STREET & STREET NUMBER:

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### Permittee Information

NAME:

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MAILING ADDRESS:

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PHONE:

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E-MAIL:

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SIGNATURE:

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FOR BOROUGH USE ONLY

TPN:

ZD:

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## **PROJECT INFORMATION SHEET** **ZONING PERMIT *for* ROAD OPENING**

### Plans, Documents, Specifications and Materials

Submitted with this application is:

- a plan, drawn to scale, of the work area, showing all abutting properties;
- detailed plans and drawings of improvements; and,
- a list of all property owners within one hundred feet (100') of the work area.

*Please submit as much detail as possible.  
This will expedite the permit review and approval process.*

### Permit Fee

Borough road opening permit fee:	\$ 50.00
Pennsylvania UCC fee:	\$ 0.00
<b>PERMIT FEE DUE:</b>	<b>\$ 50.00</b>

- *Please make checks payable to Trappe Borough.*

FOR BOROUGH USE ONLY: cash *or* check no: