

Trappe Borough

525 West Main Street Trappe, PA 19426



Application for a

**ZONING PERMIT *for*
SOLICITATION**

Questions? Please contact
Trappe Borough
at 610-489-7181.



DIRECTIONS, QUESTIONS & ANSWERS

ZONING PERMIT *for* SOLICITATION

1. Complete and sign Permit Information Sheet.
2. Complete and sign Solicitation Information Sheet.
3. Pay the required permit fee, if any.
4. Submit items #1 to #3 to the Borough.

Q: I submitted a permit application. What happens next?

A: After a permit application is received, it is reviewed by the Zoning Officer. This review takes approximately three (3) business days. The Borough will contact you when the permit is ready to pick-up.

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Q: Can I begin soliciting before I receive a permit?

A: No, you can begin soliciting only after a permit has been issued. The Borough may fine you up to three hundred dollars (\$300.00) per property visited prior to the issuance of a solicitation permit.

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Q: For how long is a solicitation permit valid?

A: Six (6) months. After six months, a solicitor may apply for a new permit.

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PERMIT INFORMATION SHEET **ZONING PERMIT for SOLICITATION**

Solicitor Information

NAME OF SOLICITOR: _____

PLACE & DATE OF BIRTH: _____

COMPANY/ORGANIZATION: _____

MAILING ADDRESS: _____

PHONE: _____

E-MAIL: _____

IS THE COMPANY/ORGANIZATION AN IRS-RECOGNIZED NON-PROFIT ENTITY? YES NO

If yes, please attach the entity's IRS determination letter to this application.

HAS ANOTHER MUNICIPALITY EVER REFUSED TO ISSUE, OR TO REVOKE, A SOLICITATION PERMIT FOR THIS SOLICITOR, COMPANY OR ORGANIZATION? YES NO

If yes, please attach a statement that identifies (1) the municipality, (2) the date of the incident(s); and, (3) the reason(s) why this action was taken.

Solicitation Information

PROVIDE A COMPLETE DESCRIPTION OF ALL GOODS, SERVICES, OFFERS, REQUEST FOR DONATIONS OR CONTRIBUTIONS AND/OR OTHER CONSIDERATIONS TO BE MADE:

SIGNATURE: _____

DATE: _____

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SOLICITATION INFORMATION SHEET

ZONING PERMIT *for* SOLICITATION

Prohibited Activities While Soliciting in Trappe Borough

The undersigned agrees to abide by all below-listed regulations, and to abide by all other applicable Borough codes and ordinances, while soliciting in Trappe Borough. The undersigned acknowledges that, should he/she violate any of said regulations, codes and/or ordinances, the Borough may immediately revoke the solicitation permit, in accordance to Borough Code Section 6-2084.

1. Solicitors shall solicit between the hours of 10:30 a.m. to 8:00 p.m. only.
2. Solicitors shall not enter upon any property posted "No Solicitation", or words of similar import.
3. Solicitors shall not transfer a license to another Solicitor, company or organization without the prior written consent of Trappe Borough.
4. Solicitors shall not engage in any other solicitations not identified in the Permit Information Sheet of this application without the prior written consent of Trappe Borough.
5. Solicitation within a public right-of-way or upon any roadway in the Borough is prohibited.
6. Solicitors shall not deposit any item in or upon a mailbox, or attach any item to any post or other structure to which a mailbox is connected or otherwise supported.
7. No Solicitor shall engage in abusive solicitation activities, which includes one or more of the following actions:
 - a. blocking or impeding the passage of the person solicited;
 - b. repeating the solicitation after the person solicited has indicated refusal of the offer;
 - c. following the person solicited after he/she has indicated refusal of the offer;
 - d. threatening the person solicited with physical harm, by word or by gesture;
 - e. abusing the person solicited with words deemed offensive and inherently likely to provoke an immediate and violent reaction;
 - f. touching the person solicited without his/her consent; and,
 - g. any activity deemed to threaten the well-being or the property of the person solicited.
8. Solicitors shall carry the Borough-issued solicitation permit at all times when soliciting, and to exhibit same to any resident who requests to see and/or inspect the permit.

SIGNATURE: _____

DATE: _____

Permit Fee

solicitation permit fee: \$ 45.00 per entity

PERMIT FEE DUE: \$ _____

- Please make checks payable to Trappe Borough.

FOR BOROUGH USE ONLY: cash or check no: