

# Trappe Borough

525 West Main Street Trappe, PA 19426



*Application for a*

## **WAIVER OF LAND DEVELOPMENT**

Instructions:

1. Compile and submit to the Borough those items noted on the Waiver Of Land Development Application Requirements form.
2. Complete and sign the Waiver of Land Development Escrow Statement. Retain one copy and submit the original copy to the Borough.

Questions? Please contact  
Trappe Borough  
at 610-489-7181.



## WAIVER OF LAND DEVELOPMENT APPLICATION REQUIREMENTS

1. A letter to the Borough Council President, signed by the affected property owner(s), requesting a Waiver of Land Development.
2. A completed Applicant Information Sheet.
3. Ten (10) sets of a Record Plan, prepared, signed and sealed by a Pennsylvania-licensed Professional Engineer that shows:
  - a. all existing and proposed improvements;
  - b. setbacks associated with the proposed improvements;
  - c. required and proposed zoning district information;
  - d. necessary waivers, if any;
  - e. proposed improvement details and construction notes; and,
  - f. all other information required to record the plan (i.e., signature blocks, seals).
4. Four (4) copies of a stormwater management analysis, statement or report, prepared, signed and sealed by a Pennsylvania-licensed Professional Engineer, that:
  - a. describes the existing stormwater drainage patterns, conditions and management system;
  - b. calculates the existing stormwater management system capacity,
  - c. calculates the run-off generated by the proposed improvements; and,
  - d. describes how the additional run-off will be managed by the existing stormwater management system, and/or proposes new/enhanced stormwater management facilities to accommodate the additional run-off.
5. Ten (10) copies of a narrative that addresses the following items:
  - a. a project overview;
  - b. project contract information;
  - c. location and dimensions of the proposed improvements;
  - d. impact on number of employees;
  - e. impact on number of parking spaces;
  - f. impact on site traffic (i.e., deliveries): and,
  - g. impact on stormwater.
6. A two-thousand dollar (\$2,000.00) escrow for engineering and legal reviews and associated expenses, and a completed escrow statement.
7. A two-hundred dollar (\$200.00) application fee.

***Please note: All items must be received at least 30 days before Borough Council's advertised monthly meeting to be included on that meeting's agenda.***

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## WAIVER OF LAND DEVELOPMENT APPLICANT INFORMATION SHEET

### Applicant Information

APPLICANT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

### Property Information

PROPERTY OWNER(S): \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

TAX PARCEL NO(s): \_\_\_\_\_

ZONING DISTRICT(s): \_\_\_\_\_

### Consultant Information

ENGINEER: \_\_\_\_\_

PHONE: \_\_\_\_\_

ATTORNEY: \_\_\_\_\_

PHONE: \_\_\_\_\_

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## WAIVER OF LAND DEVELOPMENT ESCROW STATEMENT

The Applicant agrees to post a two-thousand dollar (\$2,000.00) escrow, to reimburse the Borough of Trappe for engineering reviews, legal reviews and associated expenses otherwise related to the review of the below-noted application, as submitted for consideration for a Waiver of Land Development.

The Borough of Trappe shall draw reimbursements from said escrow pursuant to the Pennsylvania Municipalities Planning Code.

The Applicant further agrees to replenish the escrow to the amount originally posted, upon the balance of the escrow falling below five-hundred dollars (\$500.00) and within twenty (20) days of the date of written notification from the Borough requesting same.

APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_

POSITION: \_\_\_\_\_

DATE: \_\_\_\_\_