

**MINUTES OF THE DECEMBER 7, 2010
MEETING OF TRAPPE BOROUGH COUNCIL**

President, Fred Schuetz called to order the regularly scheduled meeting of Trappe Borough Council on December 7, 2010 at 7:00 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania. The Pledge of Allegiance followed, led by Mayor Connie Peck.

Roll Call was made by the Borough Secretary. Those present were: President Fred Schuetz, Lewis DiPrete, Paul Edwards, Catherine Johnson, Theodore Patrick, Nevin Scholl and Mayor Connie Peck. Also in attendance were Solicitor David Onorato, Esquire, Engineer Mary Lou Lowrie, P.E., Treasurer, Joseph Lowe and Borough Manager, Jacqui Guenther.

Excused: Vice President, Matthew Watson

ANNOUNCEMENT OF EXECUTIVE SESSION: President Schuetz announced that there would be an Executive Session following the Borough Council meeting this evening.

APPROVAL OF THE MINUTES: A true and correct copy of the Minutes of the November 9, 2010 Borough Council Meeting was provided to all and is available for review at Trappe Borough Hall.

On a motion by N. Scholl, seconded by L. DiPrete, and carried unanimously by those members present, the Minutes of the November 9, 2010 Borough Council Meeting were approved as presented. Motion carried 6 – 0.

TRAPPE VOLUNTEER FIRE COMPANY REPORT:

Brian Long, Fire Chief, gave a presentation regarding the proposed new firehouse on the existing property. Plans from Gorski Development were shown. Chief Long stated that the proposed firehouse plans use geothermal technology making the design energy efficient. Whereupon discussion ensued.

N. Scholl reiterated from last month's meeting that Brian's offer to have members of council tour a facility built by Gorski Development using the geothermal technology still stands. Chief Long stated that he would be happy to arrange the tour.

P. Edwards thanked Chief Long for his efforts in putting the presentation together.

N. Scholl reported that he met with Assemblyman, Mike Vereb regarding funding for the Trappe Firehouse. N. Scholl explained that there is a concept referred to as a "tool bag" in other states which is a tool used to assist local governments in cutting costs. N. Scholl stated that this concept is to have a standardized firehouse building structure available throughout the state so that if you built a firehouse in another community similar to Trappe, we could use the layout that was used at that particular location and save on engineering fees. N. Scholl stated that Mike Vereb agreed to look to see if Pennsylvania offers a similar program. N. Scholl stated that if Pennsylvania does

not offer such a plan, then perhaps Trappe could serve as a model for the rest of the state to implement this “tool bag” concept to utilize new fire company technology and energy efficiency. N. Scholl stated that PNC Bank is going to implement this concept for its banks. N. Scholl is waiting to hear back from Mike Vereb to see if Pennsylvania offers this type of plan and will advise Council once he has that information.

PUBLIC FORUM/AGENDA ITEMS: President Schuetz called for public comment.

Diane DeCurtis, Chairperson of the Main Street “Trappe Today & Tomorrow” Committee presented budget requests to Council for their consideration. D. DeCurtis provided a budget proposal in writing outlining what the costs would be utilized for and asked Council for \$15,950.00 for the Committee’s use. Whereupon discussion ensued.

On a motion by C. Johnson, seconded by P. Edwards, and carried unanimously by those members present, \$5,000.00 in operating funds was granted to the Main Street Committee to get the Trappe Today and Tomorrow 501C Company established. Motion carried 6 – 0.

STAFF REPORTS:

Treasurer’s Report: Joseph Lowe, Treasurer, presented the Treasurer’s Report dated November 30, 2010, which included check numbers 2404 through 2450 inclusive and electronic transfers of funds. There were no additional payables. A true and correct copy of the Treasurer’s Report was provided to all and is available for review at Trappe Borough Hall.

President Schuetz commented that check no. 2431 had in its memo section “HMP Donation” but that the HMP donation check was actually check no. 2432. President Schuetz directed J. Guenther to make that notation on the correct check.

On a motion by N. Scholl, seconded by T. Patrick, and carried unanimously by those members present, payment of invoices included in the November 30, 2010 Treasurer’s Report, check nos. 2404 through 2450, and electronic transfer of funds were approved. Motion carried 6 – 0.

On a motion by N. Scholl, seconded by T. Patrick, and carried unanimously by those members present, the November 30, 2010 Treasurer’s Report was accepted as presented. Motion carried 6 – 0.

Borough Manager’s Report: Jacqui Guenther presented the Manager’s Report, a true and correct copy of which was provided to all and is available for review at Trappe Borough Hall. J. Guenther made the following comments:

Resolution 2010-14/EIT Tax Collector/Montgomery County: J. Guenther reported that the Montgomery County Tax Collection Committee has engaged Berkheimer to collect EIT taxes for all of Montgomery County under the Local Tax Enabling Act, 53 P.S. §6910 and that under this Agreement the Borough of Trappe will pay Berkheimer a 1.39% commission rate which is a better rate than the 2% the Borough is currently paying. J. Guenther advised that Montgomery

County requires that we pass their proposed Resolution which she provided to Council for their consideration. J. Guenther asked Borough Council to approve and enact proposed Resolution 2010-14.

On a motion by N. Scholl, seconded by P. Edwards, and carried unanimously by those members present, Resolution 2010-14 appointing Berkheimer as the Borough of Trappe's Tax Collector for Earned Income Taxes under the Montgomery County Tax Collection Committee Agreement, was approved. Motion carried 6 – 0.

PRPS Discount Ski Resort Tickets: J. Guenther reported that the Borough of Trappe will begin selling discount ski resort tickets on December 15, 2010 to the following ski resort destinations: Bear Creek; Big Boulder/Jack Frost; Blue Mountain; Elk Mountain; Roundtop/Liberty/Whitetail; and Sno Mountain (formerly Montage). J. Guenther advised that anyone interested in purchasing tickets can do so at Borough Hall and that a price list would be posted on the website or residents may call Borough Hall to check for availability and pricing. Whereupon discussion ensued.

MS4 Program Announcement: J. Guenther stated that, as part of the Borough's ongoing efforts to protect and preserve our community's watershed, pet waste can be a major source of bacteria and excess nutrients in local waters. J. Guenther advised residents that when walking their pet to pick up the waste and dispose of it properly by flushing pet waste in the toilet, which is the best disposal method. J. Guenther advised that leaving pet waste on the ground increases public health risks by allowing harmful bacteria and nutrients to wash into the storm drain and eventually into local water bodies.

Bank Proposals: J. Guenther stated that over the past few months she and Treasurer, Joe Lowe have been looking at bank proposals from TD Bank North; Univest; Penn Liberty; Citizens; Victory and PNC Bank. J. Guenther stated that overall PNC Bank offered the best deal to the Borough. J. Guenther stated that the PNC Bank proposal offered the Borough an interest rate of .4% and that they did offer the Positive Pay feature. J. Guenther stated that she and Joe Lowe presented this information to the Finance Committee and they agreed with their recommendation. J. Guenther asked Borough Council to approve Resolution 2010-15 which grants the Treasurer authority to move the General Fund and State Fund monies to PNC Bank and to open a separate Escrow Fund and Open Space Fund at PNC Bank.

On a motion by N. Scholl, seconded by T. Patrick, and carried unanimously by those members present, Resolution 2010-15 naming PNC Bank as the Trappe Borough Depository for the General Fund, State Fund, Escrow Fund and Open Space Fund and to authorize the Treasurer to move the said funds to PNC Bank, was approved. Motion carried 6 – 0.

J. Guenther asked Borough Council to name an additional signatory for the PNC Bank accounts. J. Guenther stated that President Fred Schuetz, Lew DiPrete and Joe Lowe, were currently signers for the existing accounts. Whereupon discussion ensued.

On a motion by T. Patrick, seconded by N. Scholl, and carried unanimously by those members present, the appointment of Fred Schuetz, Lewis DiPrete and Cathy Johnson as signatories for all PNC Bank accounts, was approved. Motion carried 6 – 0.

Borough Line Road: J. Guenther advised that she, Dave Onorato and John Sartor met with Upper Providence Township Officials on November 23, 2010 to discuss Borough Line Road. J. Guenther stated that the meeting was productive and that during the meeting Upper Providence Township agreed to supply the Borough of Trappe with aerial views of Borough Line Road and core boring samples done by E. J. Breneman at their cost and that John Sartor and Bill Dingman, the Upper Providence Engineer, agreed to get together to work out the details of where they want the core bore samples taken. J. Guenther also stated that John Sartor agreed to work up a preliminary plan for the reconstruction of Borough Line Road which will outline the scope of the project and the anticipated costs for same, upon approval of Borough Council.

J. Guenther stated that she sent a letter to Upper Providence Township confirming that they have agreed to share 50% of the costs of the Borough Line Road reconstruction project scheduled to begin in 2011 and in return the Borough of Trappe would agreed to pay to Upper Providence Township a 50% reimbursement of the costs they incurred for work done on the stormwater drain located on Borough Line Road. J. Guenther stated that she is in receipt of invoices reflecting that Upper Providence incurred fees of \$1,709.49 for the above mentioned storm water drain repair.

Annual Donations: J. Guenther asked Borough Council to approve making Trappe Borough's annual donations to: (1) Trappe Historical Society in the amount of \$2,000.00; (2) Perkiomen Valley Library in the amount of \$1,000.00; (3) Save the Speaker's House in the amount of \$1,000.00; and (4) Victim Services of Montgomery County in the amount of \$1,000.00, to be paid at the December 29, 2010 close out meeting. Whereupon discussion ensued.

P. Edwards asked about the difference in the amount that is donated to the Trappe Historical Society and The Speaker's House and suggested we give them the same amount. Whereupon discussion ensued.

On a motion by P. Edwards, seconded by C. Johnson, and carried unanimously by those members present, authorization to make donations to: (1) Trappe Historical Society in the amount of \$2,000.00; (2) Perkiomen Valley Library in the amount of \$1,000.00; (3) Save the Speaker's House in the amount of \$1,000.00; and (4) Victim Services of Montgomery County in the amount of \$1,000.00, to be paid at the December 29, 2010 Borough Council Special Meeting, were approved. Motion carried 6 – 0.

PECO Smart Grid: J. Guenther stated that she received notification from URS Corporation that they will be replacing the existing PECO overhead utility lines on the tower as part of the PECO Smart Grid project. J. Guenther explained that what this means is that they will be replacing the grounding wire on the tower with a new grounding wire that also has fiber optics. J. Guenther advised that the work will take place sometime over the next three years and that she contacted Ben LePage at PECO to request that the Borough be notified when they plan to begin work in Trappe. Whereupon discussion ensued.

Payroll Service Proposal: J. Guenther stated that Treasurer, Joe Lowe proposed to the Finance Committee that we consider hiring a payroll company to handle payroll, payroll tax preparation and filing, and W-2s. J. Guenther stated that some of these services also include QuickBooks General Ledger Interface which the Treasurer would download from the payroll company directly into our QuickBooks thereby omitting any discrepancies. J. Lowe offered to offset the fees by being paid \$100.00 per month less for his Treasurer's fee. J. Guenther presented to Borough Council three proposals from the following: (1) ADP for an annual total of \$1,248.04; (2) The Payroll Factory an annual total of \$1,380.22; and (3) Paychex for an annual total of approximately \$1,145.70. J. Guenther stated that in addition, Paychex will prepare the Borough's 2010 W-2's at no charge and will also give us their first month of service for free which would bring the annual total to \$1,062.40.

C. Johnson asked J. Lowe if he felt this was cost effective.

J. Lowe responded that it would be much for efficient to have a third party file the taxes.

On a motion by N. Scholl, seconded by T. Patrick, and carried unanimously by those members present, authorization to contract the services of Paychex, Inc. to prepare the Borough of Trappe's payroll, quarterly taxes and W-2's, was approved. Motion carried 6 – 0.

Temporary Help Request: J. Guenther stated that Dianne will be taking off the last week of December as vacation. J. Guenther asked Council to approve hiring temporary help to assist her for three days during that week so that she could adequately prepare for the closeout meeting on December 29, 2010 and the Borough Council meeting on January 4, 2011. J. Guenther stated that her daughter would be home from college and she would be willing to work those days at the rate of \$12.00 per hour. J. Guenther stated that although she could use a temp agency, it would cost more and that you could not be certain the help they sent would be adequate. J. Guenther further stated that if Council knew of someone local who could work for those three days to do typing, photocopying and answering the phones, she would be more than happy to have that person help out.

On a motion by P. Edwards, seconded by C. Johnson, and carried unanimously by those members present, authorization for the Borough Manager to hire temporary office help for December 28, 29 and 30, 2010 to assist in the office during the Administrative Assistant's vacation days, at the rate of \$12.00 per hour, was approved. Motion carried 6 – 0.

2010 Pension Fund Contribution: J. Guenther stated that the Borough of Trappe graciously offers to its employees an annual 6% pension contribution and asked Borough Council approve this expenditure at the rate of 6% of the Borough Manager's pro-rated salary for 2010 as well as for the Administrative Assistant's 2010 salary, to be paid at the December 29, 2010 Special Meeting.

C. Johnson stated that she would like to discuss this matter in executive session.

L. DiPrete agreed that this should be discussed during executive session.

South Elementary Oil Leak: J. Guenther reported that South Elementary suffered a fuel oil leak over the Thanksgiving Holidays. J. Guenther stated that PVSD officials notified her that 700 gallons of fuel leaked from the pipe that comes out of the ground to the boiler and that they did notify the DEP. J. Guenther stated that PVSD officials advised her that they hired professionals to clean up the oil immediately after discovering the leak and have assured Borough officials that all proper measures were taken to correct the problem and that there was no danger to the students. J. Guenther further stated that Fire Chief Brian Long notified her that he was called to the scene at the time of the occurrence and that he did observe the corrective measures being taken. J. Guenther stated that she received an email from Michelle Brown on December 7, 2010 which she read as follows: “The investigation is ongoing, but the first test well in the boiler room indicated that the problem may be much more minimal than originally reported. We discovered a “faulty measuring gauge” in the oil pump itself, which was discovered during a review of the mechanical equipment during the event. The well was reported to be “bone dry”. The dirt from the test hole smells like dirt and not like oil. Air and soil sampling will continue as required.”

Chief Long stated that he was present at the site and that it was not as bad as originally thought but there was a malfunctioning gage which gave erroneous readings. Whereupon discussion ensued.

N. Scholl directed J. Guenther to look into the Trappe Building’s oil tank to make certain it was emptied of oil and filled with sand or removed altogether.

Mayor’s Report: Mayor Connie Peck presented the Mayor’s Report and made the following comments:

Mayor Peck stated that on November 7, 2010 she and Fred attended the Eagle Scouts award ceremony being held for Kyle Yeagley. Mayor Peck stated that she wrote the customary letter of congratulations from the Mayor and Council and that Fred presented Kyle with the Trappe Borough plaque.

Mayor Peck stated that she would be attending the Eagle Scouts award ceremony being held for Josh Gray on Saturday, December 11, 2010. Mayor Peck stated that she wrote a customary letter of congratulations from the Mayor and Council and that Fred would be presenting Josh with the Trappe Borough plaque at that ceremony.

Mayor Peck stated that Jason Carver from Jim Gerlach's office notified Trappe Borough that the USPS has updated their system to indicate Trappe as the “Customer Preferred Address”. Mayor Peck stated the need to get this message out to our Trappe Borough residents by placing it in the local newspapers, the Chamber of Commerce newsletter and the Trappe Borough Post. Mayor Peck stated that this notice is currently on the Trappe Borough website.

Engineer’s Report: Mary Lou Lowrie presented the Engineer’s Report dated November 24, 2010, a true and correct copy of which was provided to all and is available for review at Trappe Borough Hall. M. Lowrie made the following comments.

Dr. Weber L.D. 123 Main Street: M. Lowrie stated a correction to item number 3 on the Engineer's Report should be noted as follows: the meeting with Dr. Weber took place on November 22, 2010 and not December 22, 2010.

Main Street Streetscape: M. Lowrie asked for authorization to begin the preliminary engineered plans for the Main Street revitalization project to meet the February 2010 date.

N. Scholl stated that he would like more specificity as to Senator Dinniman's plans. N. Scholl stated that he spoke with Assemblyman Mike Vereb and he had no knowledge of this project. Whereupon discussion ensued.

On a motion by P. Edwards, seconded by T. Patrick, authorization for Gilmore & Associates to prepare the preliminary engineered plans for the Main Street Revitalization Project for a fee not to exceed \$30,000.00, was approved. There were 5 ayes and N. Scholl dissented with a nay. Motion carried by majority rule 5 – 1.

Solicitor's Report: Dave Onorato, Esquire, stated that he would give his report during executive session due to its nature and content.

On a motion by P. Edwards, seconded by T. Patrick, and carried unanimously by those members present, the Borough Manager's Report, Mayor's Report, Engineer's Report and Solicitor's Report were approved as presented. Motion carried 6 – 0.

COMMITTEE REPORTS:

Finance: N. Scholl presented the Finance Committee Report and made the following comments:

Investments: N. Scholl stated that the Borough of Trappe currently holds an investment CD with Superior Credit Union currently valued at \$244,513.00 which will mature on January 2, 2011. N. Scholl further stated that Superior Credit Union has not yet fixed their renewal rate but they are currently offering a three (3) year CD with an interest rate of 2.25% which has a feature that once during the term of the CD the Borough would be allowed to step it up to market rates should interest rates increase over the next few years. N. Scholl stated that this was discussed at the Finance Committee meeting and it was agreed that putting \$250,000.00 into this CD for three years to increase our interest income was beneficial to the Borough. N. Scholl suggested that he would have them back off the interest so that we are not over the FDIC limit of \$250,000.00.

On a motion by L. DiPrete, seconded by T. Patrick, and carried unanimously by those members present, authorization to reinvest CD funds in the amount of \$250,000.00 with Superior Credit Union for a 2.25% rate of interest, was approved. Motion carried 6 – 0.

2011 Budget: N. Scholl stated that J. Guenther has prepared and provided Council with the revised updated version of the 2011-2015 Budget. N. Scholl stated that he made some remarks regarding large items in the revenues and expenditures. N. Scholl also noted the items which were excluded from the budget.

J. Guenther stated that she provided Council with both N. Scholl's comments and President Schuetz's comments. J. Guenther further stated that there were some items that Council will need to consider adding to the proposed 2011-2015 Budget such as the reconstruction costs of Borough Line Road. Whereupon discussion ensued.

Public Works & Recycling: There was no report was given.

Collegetville-Trappe Municipal Authority: President Schuetz presented the Collegetville-Trappe Municipal Authority Report, a true and correct copy of which was provided to all and is available for review at Trappe Borough Hall. President Schuetz stated that there will be a Regional Sewer Authority cost increase of approximately \$83,756.00. President Schuetz further stated that action was taken to offset this increase at the local level by increasing the local rate by \$0.60 per thousand gallons for the year 2011. President Schuetz stated that the rate will change from \$4.40 per thousand gallons to \$5.00 per thousand gallons and that the minimum rate will increase from \$22.00 to \$25.00 per quarter.

N. Scholl stated the Regional Sewer Authority plans to implement a higher rate increase for non-residential customers but CTMA plans pass the costs off evenly to all residential and non-residential customers which would mean that the residential customers would essentially be subsidizing the businesses if CTMA does not charge the businesses in proportion to what the Regional Sewer Authority plans to charge.

D. Onorato replied that the Regional Sewer Authority does not have two separate rate structures, but rather, the Regional Sewer Authority based their billing rates on water usage by utilizing the "User Fee Unit" costs. D. Onorato explained that by utilizing the concept of UFU costs, they are trying to equalize the billing so that non-residential customers are billed based on water usage per gallon. USF costs are determined by water usage so that the price per gallon will be the same but that the non-residential customers are only paying for the water they use. Whereupon discussion ensued.

Streets, Traffic & Safety: P. Edwards reported that the Streets, Traffic and Safety Committee did not meet during the month of November. P. Edwards stated that there were 59 incidents reported by the State Police in Trappe during the month of November.

President Schuetz stated that Sue Leighton, who lives at the corner of College Avenue and Oak Road, stated that a well dressed young man knocked on her door at 11:00 p.m. and asked if he could use her phone. President Schuetz stated that Ms. Leighton replied that he could not use her phone and then she looked out the window and did not see a car. Ms. Leighton also relayed to President Schuetz that a neighbor two doors down had their vehicle broken into. J. Guenther responded that Ms. Leighton should call the police and report these incidents because the state police won't know to patrol if they are unaware of recurring problems.

Mayor Peck stated that a resident reported to her that there were problems going on in Waterworks Park during the early evening hours. Mayor Peck asked council to consider replacing the gates that used to be locked at night so that cars could not enter the park.

P. Edwards responded that it was not a good idea because the locked gates would prevent police from patrolling in the park. P. Edwards asked if we could put up a knock box for the police to use to enter the park. Whereupon discussion ensued.

Planning, Zoning & Ordinances: C. Johnson reported that the Planning Commission did not meet during the month of November and accordingly there was nothing to report.

Property & Open Space: President Schuetz presented the Property & Open Space Committee Report, a true and correct copy of which was provided to all and is available for review at Trappe Borough Hall. President Schuetz made the following comments:

Water Works Park: President Schuetz stated that five Ursinus College students, part of a larger group of students enrolled in a Senior Seminar class titled Sustainable Landscapes, developed a stewardship plan for Water Works Park and that the primary area of interest was along the stream corridor and around the pavilion. President Schuetz stated that this work will be completed by the end of December. President Schuetz stated there is an assembly on December 17, 2010 at Pfahler Hall at 1:00 p.m. which he plans to attend. President Schuetz stated that students will present their final reports at that time.

Personnel & Appointments: C. Johnson stated that she would give her report in executive session due to its nature and content.

OLD BUSINESS: President Schuetz called for any old business.

Fifth Avenue Sidewalk: Mary Lou Lowrie stated that she, J. Guenther and J. Sartor met with Mr. and Mrs. Lownes and their attorney on December 7, 2010 in the morning hours to discuss the plans for the sidewalk on Fifth Avenue. M. Lowrie stated that Mr. and Mrs. Lownes have agreed approved the plans and will agree to allow the sidewalk to be constructed pursuant to the plans presented.

J. Guenther stated that the costs of construction as proposed by Gilmore & Associates would be approximately \$38,260.20 but that a few additional items such as the cost of the new mailbox Mr. and Mrs. Lownes requested would need to be added to the costs.

Mr. Lownes responded that the cost of the mailbox would be off-set by not having to move the existing mailbox.

N. Scholl asked what the additional engineering fees would be to complete the engineered plans and bid packets. J. Guenther replied that she did not know but would get that information to Council as soon as possible so that Council could consider approval of the sidewalk construction at their December 29, 2010 meeting.

President Schuetz commented that the sidewalk was part of the Rambo Park grant and inquired if the funds for this could be taken from the Open Space Fund.

M. Lowrie stated that the plans she presented this evening were concept plans but that the engineering plans would cost additional money. President Schuetz directed J. Guenther to get the proposed engineering costs and update the proposed construction costs for consideration at the December 29, 2010 Borough Council meeting.

D. Onorato asked Mr. and Mrs. Lownes if they will agree to all easements required. Mr. and Mrs. Lownes did agree to do so provided the Borough upholds their agreement to do all that is required on the plans. D. Onorato stated that before this project goes out for bid he would need to have signed agreements from Mr. and Mrs. Lownes and Mr. Kalmbach for the construction easements and for the permanent easement on the Lownes' property for their mailbox bump out. J. Guenther stated that she would direct the engineer accordingly.

C. Johnson asked J. Guenther to explain the difference between a concept plan and an engineered plan. Whereupon discussion ensued.

J. Guenther stated that she would ask John Sartor to explain in writing the difference between a survey plan, concept plan, preliminary engineering plans and a final engineering plans and what is involved with each process.

NEW BUSINESS:

DeMutis Land Development: J. Guenther stated that she is in receipt of Escrow Release No. 1 from Manavon Construction, LLC for the DeMutis/3D One Property Group, Ltd Land Development located on West Main Street, requesting the release of \$18,056.70.

On a motion by L. DiPrete, seconded by P. Edwards, and carried unanimously by those members present, Escrow Release No. 1 was granted and authorization to Susquehanna Bank to reduce the Letter of Credit for the DeMutis/3D One Property Group Ltd. Land Development located on West Main Street by the sum of \$18,056.70 was approved. Motion carried 6 – 0.

Malikkal Land Development: J. Guenther stated that she is in receipt of Escrow Release No. 3 from Jacob Malikkal for the Providence Property Holdings, LLC Land Development located at 115 West Main Street, requesting the release of \$10,590.77.

On a motion by L. DiPrete, seconded by T. Patrick, and carried unanimously by those members present, Escrow Release No. 3 was granted and authorization to Phoenixville Federal Bank and Trust Company to reduce the Letter of Credit for the Malikkal/Providence Property Holdings, LLC Land Development located at 115 West Main Street by the sum of \$10,590.77 was approved. Motion carried 6 – 0.

PUBLIC FORUM FOR NON-AGENDA ITEMS: President Schuetz called for public comment.

Mateo Favero, a new resident of Trappe, asked Borough Council to consider installing bicycle lanes in the Borough of Trappe. Whereupon discussion ensued.

EXECUTIVE SESSION:

At 9:45 p.m. Council entered into Executive Session.

At 10:50 p.m. Council adjourned from Executive Session.

On a motion by T. Patrick, seconded by C. Johnson, and carried unanimously by those members present, Treasurer Joseph Lowe's letter of non-reappointment for 2011, effective December 31, 2010, was accepted. Motion carried 6 – 0.

On a motion by T. Patrick, seconded by C. Johnson, and carried unanimously by those members present, authorization to contract with Hanna McGlone during the transition period of December, 2010 to work with the Treasurer, Joseph Lowe, until his departure on December 31, 2010; and authorizing payment to Hanna McGlone in the amount of \$950.00 for the month of December, was approved. Motion carried 6 – 0.

On a motion by C. Johnson, seconded by P. Edwards, and carried unanimously by those members present, authorization for the Borough Solicitor to prepare an Ordinance to allow for an independent audit of the Borough's financial records, was approved. Motion carried 6 – 0.

On a motion by T. Patrick, seconded by P. Edwards, and carried unanimously by those members present, authorization to execute the Collegeville-Trappe Joint Public Works Pension Agreement, with the inclusion of the Solicitor's hand written notes and the requested changes previously provided by N. Scholl, was approved. Motion carried 6 – 0.

ADJOURNMENT:

There being no additional business to conduct, at 10:56 p.m. a motion to adjourn was made by T. Patrick, seconded by P. Edwards, and carried unanimously by those members present. Motion carried 6 – 0.

Respectfully submitted,

**Jacqui Guenther
Borough Manager / Borough Secretary**