

**MINUTES OF THE NOVEMBER 1, 2011
MEETING OF TRAPPE BOROUGH COUNCIL**

President, Fred Schuetz called to order the regularly scheduled meeting of Trappe Borough Council on November 1, 2011 at 7:00 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania. The Pledge of Allegiance followed, led by Mayor Connie Peck.

Roll Call was made by the Borough Secretary. Those present were: President Fred Schuetz, Vice President, Matthew Watson, Lewis DiPrete, Paul Edwards, Cathy Johnson, Nevin Scholl, and Marshall Stomel. Also in attendance were Mayor Connie Peck, Solicitor David Onorato, Esquire, Engineer, John Sartor, P.E., Treasurer, Justin Nepo, representing Hanna McGlone & Co., and Borough Manager, Jacqui Guenther.

ANNOUNCEMENT OF EXECUTIVE SESSION: President Schuetz announced that there would not be an Executive Session this evening.

APPROVAL OF THE MINUTES: A true and correct copy of the Minutes of the October 4, 2011 Meeting of Borough Council was provided to all and is available for review at Trappe Borough Hall.

On a motion by N. Scholl, seconded by M. Watson, the Minutes of the October 4, 2011 Meeting of Borough Council were approved as amended. Motion carried 6-0-1. Cathy Johnson recused herself because she was not in attendance at the October 4, 2011 meeting.

PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS: President Schuetz called for public comment.

Clint Tichnell EMT-P, Deputy Chief of EMS: Clint Tichnell, EMT-P, Deputy Chief of EMS, gave a presentation on non-emergency medical transportation for residents of Trappe and surrounding communities. C. Tichnell explained the revenue this would generate for them and that it would not interfere with emergency medical transportation. Whereupon discussion ensued.

Lyn Fleisher, who spoke on behalf of the Trappe Business Association, stated Phil Lehman has stepped down as the leader of the TBA. L. Fleisher stated that the TBA would be holding a Mixer at the Trappe Tavern on Wednesday, November 16, 2011 at 6:30 p.m. and extended an invitation to attend to Borough Officials.

STAFF REPORTS:

Treasurer's Report: Justin Nepo, on behalf of Hanna McGlone, Treasurer, presented the Treasurer's Report dated November 1, 2011, which included check numbers 1339 through 1377 from the PNC Bank General Fund and the electronic transfer of funds to Paychex, in the amount of \$177,509.30; and electronic payments to PECO from the PNC Bank Liquid Fuels Fund in the amount of \$2,807.84. The Treasurer's Report also included check numbers 1031 and 1032 from

the PNC Escrow Fund totaling \$2,365.83. J. Nepo reported that the cash total was \$621,928.00 and certificates of deposit totaled \$988,405.00 for a total balance of \$1,610,333.00. A true and correct copy of the Treasurer's Report was provided to all and is available for review at Trappe Borough Hall.

On a motion by N. Scholl, seconded by M. Watson, and carried unanimously, payment of invoices included in the November 1, 2011 Treasurer's Report, check numbers 1339 through 1377 from the PNC Bank General Fund and the electronic transfer of funds to Paychex, in the amount of \$177,509.30, were approved. Motion carried 7 – 0.

On a motion by N. Scholl, seconded by M. Watson, and carried unanimously, electronic payment of the PECO invoices included in the November 1, 2011 Treasurer's Report from the PNC Bank Liquid Fuels Fund in the amount of \$2,807.84, were approved. Motion carried 7 – 0.

On a motion by N. Scholl, seconded by M. Watson, and carried unanimously, payment of invoices included in the November 1, 2011 Treasurer's Report, check numbers 1031 and 1032 from the PNC Escrow Fund in the amount of \$2,365.83, were approved. Motion carried 7 – 0.

J. Nepo provided Borough Council with a Memo and Schedule of the Capital Fund Balances. J. Nepo stated that the Auditor recommended that Borough Council formally approve the Capital Fund balances, as listed on the schedule, and the allocation of interest earnings for each of the said funds as of January 1, 2011 to remove the qualification from the 2011 Audit Report.

On a motion by N. Scholl, seconded by M. Stomel, and carried unanimously, the establishment of the Capital Fund balances and interest allocation as of January 1, 2011, as presented on the Schedule of Capital Fund Balances, prepared by the Treasurer, were approved. Motion carried 7 – 0.

President Schuetz asked about the Pudgy's Escrow. J. Guenther responded that the escrow money should be refunded but that she has been unable to locate Pudgy's representatives. J. Guenther stated that if she cannot locate them she will have to turn the owed money over to the Pennsylvania State Treasury Department.

On a motion by N. Scholl, seconded by M. Watson, and carried unanimously, the November 1, 2011 Treasurer's Report, was accepted as presented. Motion carried 7 – 0.

Borough Manager's Report: Jacqui Guenther presented the Manager's Report, a true and correct copy of which was provided to all and is available for review at Trappe Borough Hall. J. Guenther made the following comments:

Resolution 2011-09: Growing Greener: J. Guenther stated that right now the Pennsylvania Growing Greener Program, one of the best programs and most powerful funding sources is all but gone. J. Guenther stated that the Growing Greener Program has leveraged money for the Montgomery County Green Fields/Green Town program and has provided money to save open

space, protect farms, plant trees, create parks, and build trails. J. Guenther stated the Montgomery County Lands Trust has asked for our support by passing a municipal resolution endorsing the renewal of the Growing Greener Program which will help them to help our community by letting Harrisburg know that green, healthy, connected communities are important to the Borough. J. Guenther stated that she provided Borough Council with proposed Resolution 2011-09 supporting the renewal of the Growing Greener Program and asked for a motion to approve its enactment. Whereupon discussion ensued.

N. Scholl stated that because the State has such a deficit he thought it would be more appropriate for this to be handled at the County level rather than in Harrisburg. Whereupon discussion ensued.

On a motion by M. Stomel, seconded by P. Edwards, Resolution 2011-09 in support of the renewal of the Growing Greener Program, was approved. There were 6 yeas and 1 nay. Motion carried by majority rule 6-1. N. Scholl cast the dissenting vote.

Resolution 2011-10: Act 192 Costs and Schedule of Delinquent Costs: J. Guenther stated the Montgomery County Tax Collection Committee has advised that every Municipality and School District is required to enact the Act 192 Cost Resolution and Schedule of Delinquent Costs, which has been approved by the TCC. J. Guenther stated that the proposed resolution gives Berkheimer the right to impose fees associated with the collection of delinquent LST and/or EIT taxes based on the Schedule of Costs provided. J. Guenther stated that she has provided Borough Council with proposed Resolution 2011-10 and, at the suggestion of the Borough Solicitor, J. Guenther asked Borough Council to authorize advertisement of the proposed Resolution for consideration at the December 6, 2011 Borough Council meeting.

On a motion by L. DiPrete, seconded by C. Johnson, and carried unanimously, authority for the Borough Manager to advertise proposed Resolution 2011-10, for consideration at the December 6, 2011 Borough Council meeting, was approved. Motion carried 7-0.

Resolution 2011-11: PECO Green Region Grant: J. Guenther stated that she provided Borough Council with the proposed PECO Green Region Open Space Grant Application and proposed Resolution 2011-11. J. Guenther stated the grant seeks \$10,000 in funding for the Main Street Trail to Rambo Park with a 100% match. J. Guenther asked Borough Council to enact proposed Resolution 2011-11 authorizing the submission of the PECO Green Region Grant Application. Whereupon discussion ensued.

On a motion by M. Stomel, seconded by P. Edwards, and carried unanimously, Resolution 2011-11 authorizing the submission of the PECO Green Region Open Space Grant Application for the Main Street Trail to Rambo Park project and to match 100% of funds received, was approved. Motion carried 7-0.

MS4 Statement: J. Guenther stated that residents should harvest fallen leaves by starting a compost pile and mixing in non-meat kitchen scraps or other “green” organic matter. J. Guenther stated that the compost can then be used next year to condition the soil so that it can absorb more rain water. J. Guenther stated that residents should mow the last, light leaf fall with a mulching

mower and leave the fragments in the lawn as mulch for grass. J. Guenther stated that residents should fertilize in the late fall with a slow release, organic fertilizer to encourage root development, which will create a healthier, more resilient lawn next year.

Barn Dance: J. Guenther stated that Trappe Borough is sponsoring a Barn Dance to be held at the Trappe Firehouse on November 12, 2011 at 7:00 p.m. J. Guenther stated tickets cost \$15.00 each, or \$20.00 at the door, and the price includes, dinner, beverages, beer, wine and a dessert buffet. J. Guenther stated there would be a live band and genuine caller. J. Guenther stated tickets may be purchased at Borough Hall. J. Guenther stated that the proceeds from this event will benefit the TTT and the Fire Company.

Mayor's Report: Mayor Connie Peck presented the Mayor's Report, a true and correct copy of which was provided to all and is available for review at Trappe Borough Hall. Mayor Peck made the following comments:

Mayor Peck presented Paul R. Edwards with a Certificate of Achievement for his volunteer work attaching the required MS4 emblems to 190 Trappe Borough storm inlets.

Mayor Peck stated that she had the pleasure of hosting Cub Scout Troop 87 at Borough Hall on October 3, 2011 where the group played out a skit that mimicked a monthly council meeting. Mayor Peck stated they were given an agenda and an assignment to discuss the entrance pathway on Main Street to Rambo Park. Mayor Peck stated the boys and their parents enjoyed hot chocolate and Oreo cookies.

Mayor Peck stated that Trappe Community Day took place on Oct 8, 2011 after two postponements and it turned out to be a beautiful day. Mayor Peck stated she did get positive feedback from vendors as well as community members even though there were less people in attendance.

Mayor Peck stated that on October 8, 2011, she officially married Andrew Joseph Speckhart and Jeanne Adair Michener at the Old Mill in Schwenksville. Mayor Peck stated that on October 9, 2011 she officially married Nathan Andrew Frye and Melissa A. Margavich at Evansburg Park.

Mayor Peck stated that she has put together a commemorative citation to celebrate Trappe Fire Company #1's One Hundredth Anniversary honoring their dedication to protecting Trappe and the surrounding communities. Mayor Peck stated that the Firemen have big hearts and a lot of dedication.

Mayor Peck stated that she discussed with the Colledgeville Community Club Conservation Group, of which she is a member, a \$200.00 contribution to Trappe toward the entrance area of the Main Street trail to Rambo Park. Mayor Peck stated that the Rotary Club was going to donate \$1,000.00 to the Main Street Trail entrance feature, in memory of Earl Joseph. Mayor Peck stated that Lyn Fleisher is in the process of applying for a grant from the Rotary Club in the amount of \$1,500.00 which will also be used for the Main Street Trail entrance feature.

Engineer's Report: John Sartor presented the Engineer's Report dated October 26, 2011, a true and correct copy of which was provided to all and is available for review at Trappe Borough Hall.

M. Stomel asked J. Sartor about the grading at 400 Silver Leaf Circle. J. Sartor responded that he performed a site inspection and that there were no issues with storm water runoff.

N. Scholl asked J. Sartor if he knew when DeMutis would begin renting the apartments they are building. J. Sartor stated that he did not know when that would occur.

Solicitor's Report: David Onorato, Esquire stated that he had no written report.

On a motion by L. DiPrete, seconded by P. Edwards, and carried unanimously, the Borough Manager's Report, Mayor's Report and Engineer's Report were approved as presented. Motion carried 7 – 0.

COMMITTEE REPORTS:

Finance: N. Scholl provided Borough Council with a CD Investment & Key Indicator Schedule dated October 26, 2011. N. Scholl made the following comments:

N. Scholl stated that there were no changes in the investments. N. Scholl stated that the earned income taxes were up \$16,000.00 over last year and that franchise fees are up \$11,000.00 over last year. N. Scholl stated that solid waste costs are on target, salaries & benefits are \$5,000.00 less, highway maintenance and repairs are up \$15,000.00, engineering fees are up \$12,000.00 and legal fees are down \$10,000.00, giving a net of increase over last year of \$12,000.00.

N. Scholl stated that there would be a budget meeting on November 3, 2011 with the Finance Committee. N. Scholl suggested that Borough Council schedule a date and time to meet to discuss the budget.

Borough Council agreed to hold a public meeting to discuss the budget on November 17, 2011 at 7:00 p.m. and directed J. Guenther to advertise the special meeting date and time.

Public Works & Recycling: P. Edwards provided Borough Council with a proposal from The PFM Group to perform an operations study of the CTJPWD for a fee not to exceed \$7,500.00. P. Edwards explained in detail the purpose of the study. P. Edwards stated that the cost would be paid by Public Works. P. Edwards asked for a motion to approve contracting with The PFM Group for this study.

On a motion by C. Johnson, seconded by M. Stomel, and carried unanimously, authorization to contract with The PFM Group to perform an operations study of the Colledgeville-Trappe Joint Public Works Department, for a fee not to exceed \$7,500.00, contingent upon the Borough of Colledgeville's approval, was approved. Motion carried 7 – 0.

Fire Chief Brian Long suggested that Borough Council present “Smitty”, who is retiring from public works, with something to commemorate his 38 years of service to Trappe. Where upon discussion ensued.

Collegetville-Trappe Municipal Authority: President Schuetz reported that they are nearing the end of the sewer inspections.

Streets, Traffic & Safety: P. Edwards stated that the Streets, Traffic and Safety Committee did not meet during the month of October 2011. P. Edwards made the following comments:

P. Edwards stated that as directed, J. Guenther has had the Speed Sentry set up at various locations around the Borough.

P. Edwards stated that Bill Wilfong, our EMS coordinator, will be participating in a live drill on November 15, 2011 with the TVFC.

P. Edwards stated that the Fire Company visited ten (10) schools in six (6) days and taught 420 children fire prevention. P. Edwards commended the TVFC for their efforts in spreading the word about fire prevention.

P. Edwards reported that Trappe Ambulance had 103 calls in Trappe and 97 calls in Limerick for a total of 200 calls during the month of October.

Fire Chief Long spoke about the TVFC Banquet celebrating their 100th anniversary which was held on October 29, 2011. Chief Long stated that it was a nice affair in spite of the bad weather and he thanked everyone for coming out to celebrate with them.

L. DiPrete stated that Fire Chief Long received special recognition for his 30 years of service and was the recipient of the President’s Award. Whereupon discussion ensued.

Planning, Zoning & Ordinances: M. Watson stated that the Planning Commission did not meet during the month of October.

President Schuetz presented draft letters addressed to Senator Bob Mensch in opposition to Senate Bill 898 which would amend the Noncoal Surface Mining Conservation and Reclamation Act and Representative Marcy Toepel in opposition to House Bill No. 1718 which would require municipalities to offer three choices of professionals, such as engineers and/or solicitors, to a potential developer when applying for subdivision and/or land development. President Schuetz asked Borough Council to approve sending the proposed letters of support to the respective representatives. Whereupon discussion ensued.

On a motion by M. Stomel, seconded by P. Edwards, and carried unanimously, authorization to the Perkiomen Valley Regional Planning Commission representatives to send letters of support to Senator Bob Mensch in opposition to Senate Bill 898 and Representative Marcy Toepel in opposition to House Bill No. 1718, were approved. Motion carried 7 – 0.

Property & Open Space: President Schuetz presented the Property & Open Space Report, dated October 26, 2011, a true and correct copy of which was provided to all and is available for review at Trappe Borough Hall. President Schuetz made the following comments:

President Schuetz stated that over the weekend a representative of the Collegeville Community Club advised him that they will provide \$200.00 for landscaping of the proposed memorial at the entrance plaza of the Main Street Trail. President Schuetz stated that Doris Houck, the woman who maintains the beds at Water Works Park, has led this funding effort. President Schuetz stated that he has plans to present Doris Houck with special recognition for her dedication to the Borough of Trappe, at the December 6, 2011 Borough Council Meeting.

Personnel & Appointments: C. Johnson asked for a very brief executive session after the meeting to discuss a personnel matter.

OLD BUSINESS: President Schuetz called for any old business.

TTT: Diane DeCurtis reported that the TTT has filed for their 501(c)(3) status. D. DeCurtis also reported that the TTT voted unanimously to have the Historic Committee fall under their umbrella.

President Schuetz stated that he and Kate Minardi are working on a historic walking tour of historical structures along W. Main Street.

President Schuetz stated that the TTT has not been in existence long enough to know where to get grants or how to prepare them. President Schuetz stated that he has written grants and understands the mechanics of them.

C. Johnson suggested that members of the TTT attend grant writing seminars to help them with their grant applications.

J. Guenther stated that the DCED, DCNR and other various organizations offer grants. J. Guenther stated that writing grants is not necessarily hard to do but it is very tedious. J. Guenther stated that she would pass grant writing seminar information on to the TTT. J. Guenther stated that the DCED will soon be offering a “Keystone Communities” Grant and she would also forward that information to the TTT.

P. Edwards suggested that the TTT, TBA, and STS all meet together in January to discuss grant writing and other topics of interest.

Fire Chief Brian Long suggested that the TTT hire a grant writer. Chief Long stated that the Fire Company has used a grant writer in the past with positive results.

Tammy Liberi, who resides at 185 Joan Drive, asked J. Sartor about the core boring samples for the Roadway Program. J. Sartor responded that he has completed the traffic counts and core boring samples and is in the process of analyzing the data to present to Borough Council.

NEW BUSINESS: President Schuetz called for any new business.

Mike Killian Memorial: Mayor Peck stated that there would be a Memorial for Mike Killian on November 7, 2011 at 10:00 a.m. at Water Works Park and there would be a reception at DaVinci's immediately following the ceremony. Mayor Peck stated that a plaque would be placed in the rose garden at Water Works Park to commemorate the 5 year anniversary of Mike Killian's passing.

EXECUTIVE SESSION:

At 8:29 p.m. Council entered into Executive Session.

At 8:35 p.m. Council adjourned from Executive Session.

On a motion by C. Johnson, seconded by L. DiPrete, and carried unanimously, by those members present, the pension contribution agreed upon during executive session for Administrative Assistant, Joanne Schofield and Borough Manager, J. Guenther, to be paid in December, 2011, was approved. Motion carried 7 – 0.

ADJOURNMENT:

There being no additional business to conduct, at 8:36 p.m., a motion to adjourn was made by M. Stomel, seconded by C. Johnson, and carried unanimously. Motion carried 7 – 0.

Respectfully submitted,

**Jacqui Guenther
Borough Manager/Municipal Secretary**